Quarterly Progress Report

Te Pou Matakana

Date issued:	31 January 2015	**Issued to:**	Te Puni Kōkiri
Overall project status:	Green	**Issued by:**	Toni Roberts
Period start:	01 October 2014	**Period end:**	31 December 2014

1. Commissioning activity

1.1. Completed activity

Te Pou Matakana

- Te Pou Matakana's awareness raising campaign through television, radio and newspaper completed
- Meetings with key stakeholders including Minister Te Ururoa Flavell, Productivity Commission, Joint Whānau Ora Commissioning Agencies, Tumu Whakarae and Auckland Alliance Leadership Group completed

Whānau Direct

- Internal review and allocation of additional funding to 22 providers across Te Ika a Māui completed
- Extension of Whānau Direct pilot to 28 February 2015 to all 22 providers
- Training and follow up support meetings with Whānau Direct providers
- Whānau Direct monthly monitoring reports

Collective Impact for Whānau

- Advertising campaign to support the Expression of Interest completed
- Completion of five regional roadshow hui in Auckland, Wellington, New Plymouth, Napier and Rotorua for Collective Impact for Whānau
- Completion of the Expression of Interest process for Collective Impact for Whānau
- Establishment of the Independent Evaluation Panel comprising Dr Te Kani Kingi, Nori Parata, Helen Leahy, Dr Matire Harwood and Tania Pouwhare
- Assessment of 79 Expression of Interest responses by the Independent Evaluation Panel
- National media release announcing 13 Whānau Ora Partnerships for delivery of Collective Impact for Whānau across Te Ika a Māui
- Contract template for negotiations with the 13 Whānau Ora Partnerships that will deliver Collective Impact for Whānau across Te Ika a Māui

Research and Evaluation

- Te Pou Matakana outcomes workshop facilitated by Sir Mason Durie
- Completion of Te Pou Matakana needs assessment
- Completion of Te Pou Matakana's draft outcomes framework
- Completion of evaluation framework for Te Pou Matakana commissioning products
- Completion of Whānau Direct pilot evaluation scope
- Independent evaluator, Dr Chelsea Grootveld, undertakes Whānau Direct evaluation with a sample of the 22 providers.

1.2. Activity in progress

Te Pou Matakana

- Presentations and meetings with key stakeholders across Te Ika a Māui
- Update of Te Pou Matakana website

Whānau Direct

- Contract variations for the extension of Whānau Direct pilot to 28 February 2015
- Whānau Direct helpdesk operational
- Monthly monitoring reports

Collective Impact for Whānau

- Helpdesk open for Collective Impact for Whānau
- Contract negotiations with 13 Whānau Ora Partners

Research and evaluation

- Independent evaluation of the Whānau Direct pilot.

1.3. Progress against Investment Plan

Key Activity	Comments
Whānau Direct pilot live	Complete
Develop evaluation framework for Te Pou Matakana commissioning products	Complete
Formative evaluation of Whānau Direct pilot	In progress
Collective Impact contract negotiations	In progress
Internal Whānau Direct pilot review	Complete

1.4. Activities planned for next quarter

- Contract negotiations for delivery of Collective Impact for Whānau with 13 Whānau Ora partnerships
- Completion of Whānau Direct refinement project
- Completion of independent evaluation of Whānau Direct pilot
- Meetings with key stakeholders

1.5. Activities / timeframes modified for next quarter

- Extension of the Whānau Direct pilot to 28 February 2015.

2. Whānau and family engagement

2.1. Number of whānau and families engaged

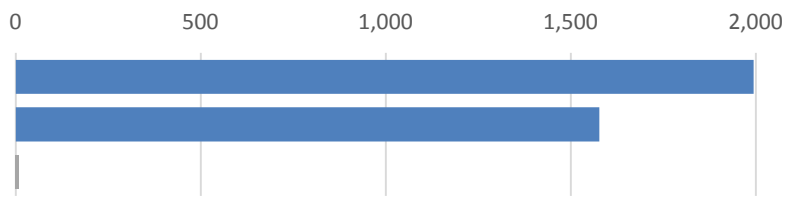
There has been a significant increase in Whānau Direct activity within the past quarter with 1,084 applications servicing 1,040 whānau and 3,580 individuals. For Whānau Direct, the whānau and families engaged during the quarter are as follows:

Region	Whānau	Individuals
Te Tai Tokerau	147	472
Tāmaki Makaurau	246	881
Waikato Hauraki	166	634
Waiariki	122	518
Ikaroa-Rāwhiti	150	394
Te Tai Hauāuru	209	681
Total	**1,040**	**3,580**

2.2. Population characteristics

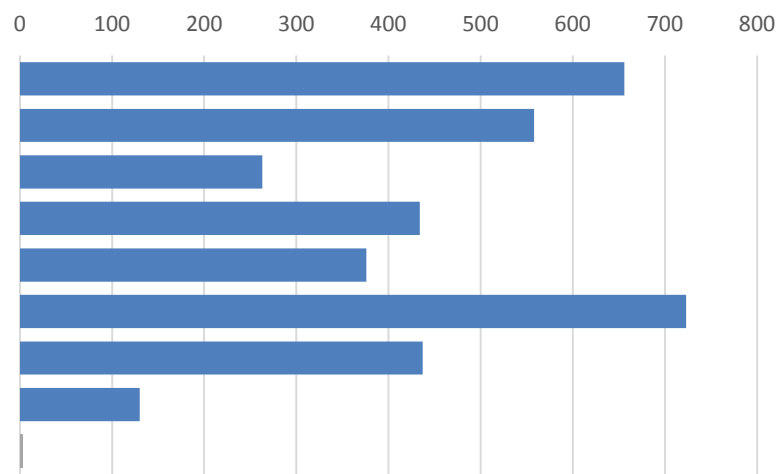
Individuals by Gender

Gender	Count
Female	1,994
Male	1,577
Data Gap	9
Total	**3,580**



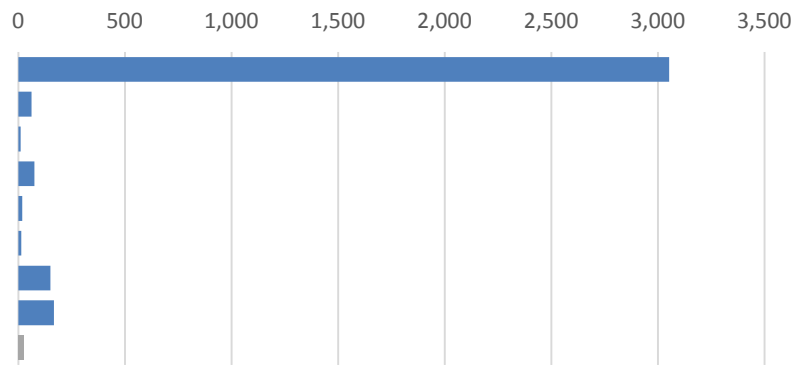
Individuals by Age

Age Band	Count
Pēpi (0-4)	656
Tamariki (5-9)	558
Taitamaariki (10-12)	263
Rangatahi (13-17)	434
Mātua (18-24)	376
Mātua (25-44)	723
Mātua (45-64)	437
Kaumātua (65+)	130
Data Gap	3
Total	**3,580**



Individuals by Ethnicity

Ethnic Group	Count
Māori	3,053
Cook Island Māori	62
Niuean	11
Samoan	76
Tongan	19
Other Pacific Island	14
NZ European	151
Other	167
Data Gap	27
Total	**3,580**



2.3. Descriptions / narratives

2.3.1. Experience of whānau and families

Whānau Direct Pilot

Feedback gathered for this period includes support for whānau to:

- Address social needs such as food and heating
- Address health and wellbeing including doctor visits and oral health care
- Purchase school uniforms for tamariki and rangatahi
- Reduce debt at childcare centre whānau inherited when they took over custody and care for their grandson
- Improve driveway and wheelchair access for kaumātua who requires personal help at whānau home
- Obtain physical activity resources and equipment
- Access blood testing kit to reduce trips to GP and enable self-monitoring of health condition
- Obtain driver's license and increase access to employment
- Repair vehicles to ensure warrant of fitness and registration can be obtained to increase access to employment
- Purchase gardening products to assist with development of maara kai

2.3.2. Impact on whānau and family capability

Feedback for this quarter includes:

- Whānau able to attend and participate in school, medical and social commitments
- Whānau able to travel to work for employment
- Health and wellbeing has improved through biking to school each day, participating in regular exercise
- Whānau are utilising budget services to maintain and control consolidated bills
- Whānau are self-managing with easy wheelchair access from the vehicle to home
- Whānau are living healthy lifestyle training every day, recently competing in a triathlon
- Increase self-confidence and spend time with whānau
- Increased confidence and access to employment
- Whānau including tamariki have access to fresh vegetables, increased activity and knowledge of maara kai.

3. Performance

3.1. Outputs and results focused performance measures

Whānau Direct

Key Performance Indicator	Baseline	Target	Data source	Data collection	Comments
Funds are distributed within 24-48 hours of TPM's receipt of approved Whānau Direct applications that are complete and accurate	TPM will establish a baseline for the distribution of funds during 2014-2015	Funds for 75% of Whānau Direct applications are distributed within 24-48 hours of TPM's receipt of approved applications that are complete and accurate	Whānau Direct applications received and TPM records	Providers will send Whānau Direct Applications to TPM, which will include an invoice and payment details for the funds requested TPM will record details of the receipt of whānau applications and the length of the process taken to distribute funds	Funds for 78% of Whānau Direct applications were distributed within 24-48 hours of TPM's receipt of approved applications that were complete and accurate Out of 1,084 applications, 274 were originally put on hold due to being incomplete or inaccurate, and were paid after this was rectified. Out of the remaining 810, 631 were paid within 24-48 hours. The significant increase in activity before Christmas close down had an impact on the 48 hour turn around.
Funds are distributed for 'whānau' who seek to achieve at least one of the six Whānau Ora outcomes	TPM will establish a baseline for the distribution of funds to 'whānau' who are seeking to achieve at least one of the six Whānau Ora outcomes	The intention that 100% of Whānau Direct funds are distributed for whānau seeking to achieve at least one of the six Whānau Ora outcomes	Whānau Direct applications received and TPM records	Providers will submit all Whānau Direct applications to TPM. This will include information about the outcome that each whānau is seeking to achieve	Out of 1,084 applications, 1,069 sought to achieve at least one of the six Whānau Ora outcomes = 99% For the 15 outstanding applications, TPM sought further explanation or better linkage to one of the six Whānau Ora outcomes. TPM is awaiting feedback from the relevant providers
Whānau recipients of Whānau Direct support identify a positive impact from the intervention	TPM will establish a baseline for whānau-reported positive impacts from grants-based support during 2014-2015	Whānau who receive Whānau Direct funding for requests with a review date report a positive impact from the funding	Whānau Direct reporting on outcomes based on information received from whānau at providers' compulsory check-ins / reviews	Through application information, documented follow-up visits by providers and progress reporting on achievement	Out of 1,069 applications (outlined above), 2,038 Whānau Ora outcomes were reviewed For the 2,038 reviewed 1,622 achieved at least one Whānau Ora outcome = 80% TPM is receiving monthly monitoring reports from providers and information from check-ins/reviews. This information is reporting a positive impact of funding for whānau recipients.

3.2. Incentive payment measures

- None as at 31 December 2014

4. Spending profile

4.1. Operating costs and commissioning funds

Programme/activity/cost items	Current Period: Actual costs $	Cumulative to date: Actual costs $	Total: Budget $	Expected for the year	Variance Explanation
Commissioning Funds					
Whānau Direct	1,045,461	1,081,470	3,850,000	3,850,000	
Collective Impact	200,000	200,000	6,023,164	6,023,164	
Research and Evaluation	250,000	500,000	1,000,000	1,000,000	
Total Commissioning Funds	**1,495,461**	**1,781,470**	**10,873,164**	**10,873,164**	
Operation Funds					
Personal Costs	318,018	636,036	1,272,072	1,272,072	
Governance	77,250	117,829	309,000	309,000	Includes the Independent Evaluation Panel
Office Expenses	34,104	72,434	136,416	136,416	
Professional Services	167,041	464,482	668,164	668,164	Additional support for Whānau Direct and Collective Impact
Travel and Accommodations	25,500	30,990	102,000	102,000	
Communication and Promotion	20,875	14,402	83,500	83,500	
Other Operation Expenses	6,699	82,557	26,796	26,796	
Total Operation Funds	**649,487**	**1,418,730**	**2,597,948**	**2,597,948**	

4.2. Cost escalation / underspend issues

- The reasons for any cost escalations or underspend is set out above.

5. Key risks / issues

Withhold under section 9(2)(b)(ii) and 9(2)(ba)(i)

5.1. Key risks

Risk category	Description	Impact	Likelihood	Mitigation	Comments
[redacted]					

5.2. Expected delays

- There are no expected delays.

5.3. Operating policies

By checking this box, I confirm that the operating policies in place satisfy the principles and mandatory requirements as set out in Clause 4 of Appendix 11 to the Outcome Agreement.	Y

Acknowledgement

By signing below, I confirm that the information contained in this report is true and correct to the best of my knowledge.

Signed	**Toni Roberts**
Position	**Commissioning Manager**
Date	**31 January 2014**