

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	Te Puni Kōkiri
Chief Executive**	Dave Samuels
Disclosure period start***	1 July 2022
Disclosure period end***	30 June 2023
Agency totals check	Data and totals checked on all sheets
Chief Executive approval****	This disclosure has been approved by the Chief Executive
Other sign-off****	Kiriama Stevens, CFO

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
Travel expenses	\$2,991.40	Figures include GST (where applicable)		Number offered	5
Hospitality	\$0.00	Figures include GST (where applicable)		Number accepted	4
Other expenses	\$3,749.17	Figures include GST (where applicable)		Number declined	1
International Travel	\$0.00	Figures include GST (where applicable)			
Domestic Travel	\$2,955.60	Figures include GST (where applicable)			
Local Travel	\$35.80	Figures include GST (where applicable)			
Notes					

* Headings on following tabs will pre populate with what you enter on this tab

** Create a new workbook for a new Chief Executive

*** Update if a shorter or different period is covered

**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member

Chief Executive Expense Disclosure

Organisation Name	Te Puni Kōkiri
Chief Executive	Dave Samuels
Disclosure period start	1 July 2022
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GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
30 June 2023		No international travel this financial year		
Subtotal - international travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
29 July 2022	\$536.38	Return airfare from Wellington to Napier, Hawkes Bay - (Day trip) Regional visit to Ikaroa Rāwhiti Housing Prototype and attended Ngāhiwi Tomoana's Farewell (Iwi Chair stakeholder)	Airfare	Wellington-Napier-Wellington
4 August 2022	\$736.21	Return airfare from Wellington to Gisborne - Attended National Iwi Chairs Forum in Ruatoria	Airfare	Wellington-Gisborne-Wellington
4 August 2022	\$300.00	Accommodation - Ahi Kaa Hotel, 61 Salsbury Road Gisborne - Attended National Iwi Chairs Forum in Ruatoria	Accommodation	Gisborne
26 August 2022	\$78.70	Taxi from Dave's house to Wellington Airport - (Day trip) Royal Commission of Inquiry appearance. Independent Inquiry into abuse in state care and in the care of faith-based institutions	Taxi	Wellington
26 August 2022	\$520.87	Return airfare from Wellington to Auckland - Royal Commission of Inquiry appearance	Airfare	Wellington-Auckland-Wellington
21 October 2022	\$46.80	Taxi from Te Puni Kōkiri Head Office to Wellington Airport - Attended Ahuwhenua Awards Dinner	Taxi	Wellington
21 October 2022	\$696.44	Return airfare from Wellington to Napier - Attended Ahuwhenua Awards Dinner, Pettigree Green Arena, 480 Gloucester Street, Taradale Napier	Airfare	Wellington - Napier-Wellington
22 October 2022	\$40.20	Taxi from Wellington Airport to Te Puni Kōkiri Head Office - Concluding attendance at Ahuwhenua Awards Dinner	Taxi	Wellington
27 October 2022	\$47.90	Taxi from Te Puni Kōkiri Head Office to Wellington Airport - Attended Māori Business Leaders Awards	Taxi	Wellington
27 October 2022	\$25.00	Taxi from Auckland Airport to Accommodation - Attended Māori Business Leaders Awards	Taxi	Auckland
27 October 2022	\$322.15	Accommodation - Sudima Auckland Airport Hotel, 18 Airpark Drive, Māngere Auckland - Attended Māori Business Leaders Awards	Accommodation	Auckland
27 October 2022	\$423.61	Airfare from Wellington to Auckland - Attended Māori Business Leaders Awards	Airfare	Wellington - Auckland
28 October 2022	\$32.80	Taxi from Accommodation to Auckland Airport - Concluding attendance at Māori Business Leaders Awards	Taxi	Auckland
28 October 2022	\$525.71	Return airfare from Wellington to Gisborne - Opening of Toitu Tairāwhiti Builtsmart	Airfare	Wellington - Gisborne - Wellington
28 October 2022	\$60.60	Taxi from Wellington Airport to Te Puni Kōkiri Head Office - concluding attendance at Toitu Tairāwhiti Builtsmart	Taxi	Wellington
3 November 2022	\$79.40	Taxi from Dave's house to Wellington Airport - Attended National Iwi Chairs Forum in Taupō	Taxi	Wellington
3 November 2022	\$534.46	Airfare from Wellington to Taupō - Attended National Iwi Chairs Forum in Taupō	Airfare	Wellington - Taupō
3 November 2022	\$413.21	Airfare from Hamilton to Wellington - Concluding attendance at National Iwi Chairs Forum	Airfare	Hamilton - Wellington

3 November 2022	\$82.10	Taxi from Wellington Airport to Dave's house - Concluding attendance at opening of Taoitu Tairāwhiti Builtsmart	Taxi	Wellington
29 November 2022	\$89.30	Taxi from Dave's house to Wellington Airport - Attended Parihaka Crown Leaders Forum	Taxi	Wellington
29 November 2022	\$785.45	Return airfare from Wellington to New Plymouth - Attended Parihaka Crown Leaders Forum	Airfare	Wellington - Auckland - New Plymouth
2 February 2023	\$76.00	Expense claim - Overnight parking at Wellington Airport - Attended National Iwi Chairs Forum in Waitangi	Car parking	Wellington
2 February 2023	\$1,062.13	Return airfare from Wellington to Kerikeri - Attended National Iwi Chairs Forum in Waitangi	Airfare	Wellington - Auckland - Kerikeri
2 February 2023	\$370.00	Accommodation - Scenic Hotel Bay of Islands, 58 Seaview Road, Paihia - Attended National Iwi Chairs Forum in Waitangi	Accommodation	Paihia
10 March 2023	\$43.00	Expense claim - Overnight parking at Wellington Airport - Attended Wane Wharerau's Farewell (former colleague)	Car parking	Wellington
10 March 2023	\$574.21	Return airfare from Wellington to Auckland - Attended Wane Wharerau's Farewell (former colleague)	Airfare	Wellington - Auckland
10 March 2023	\$13.30	Taxi from Auckland Airport to Accommodation - Attended Wane Wharerau's Farewell (former colleague)	Taxi	Auckland
10 March 2023	\$364.65	Accommodation - Novotel Auckland Airport Hotel, Auckland Airport Ray Emery Drive, Auckland - Attended Wane Wharerau's Farewell (former colleague)	Accommodation	Auckland
10 March 2023	\$80.60	Taxi to Wane Wharerau's Farewell at Te Mahurehure Cultural Marae 73 Premier Avenue Point Chevalier, Auckland	Taxi	Auckland
11 March 2023	\$35.00	Taxi from accommodation to Auckland Airport - Concluding attendance at Wane Wharerau's Farewell (former colleague)	Taxi	Auckland
29 March 2023	\$136.00	Mileage to Martinborough to attend ELT away day	Mileage	Wellington - Martinborough - Wellington
19 April 2023	\$605.99	Return airfare from Wellington to Auckland - Participating in the Blavatnik School of Government's Executive Public Leaders Programme July 2023	Airfare	Wellington - Auckland
31 May 2023	\$664.00	Airfares to Auckland return to attend the launch of Ngā Tini Whetu Whānau Ora Report	Airfare	Wellington - Auckland
31 May 2023	\$273.00	Accommodation Auckland - launch of Ngā Tini Whetu	Accommodation	Auckland
31 May 2023	\$556.00	Airfares to Tauranga return to attend the Ahuwhenua Awards	Airfare	Tauranga
6 June 2023	\$40.00	Accommodation - Quest on Durham Hotel Tauranga. Attended the Ahuwhenua Awards	Accommodation	Tauranga
27 June 2023	\$43.00	Parking Wellington Airport - launch of Ngā Tini Whetu	Parking	Wellington
Subtotal - domestic travel		\$2,955.60	Check - there are no hidden rows with data	Check - each entry provides sufficient information

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
7 November 2022	\$35.80	Taxi to Government House (Newtown) - Attended the Public Service Awards	Taxi	Wellington
Subtotal - local travel		\$35.80	Check - there are no hidden rows with data	Check - each entry provides sufficient information

Total travel expenses	\$2,991.40
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Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Chief Executive Expense Disclosure

Organisation Name	Te Puni Kōkiri
Chief Executive	Dave Samuels
Disclosure period start	1 July 2022
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GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
NO HOSPITALITY OFFERED DURING THIS PERIOD				
Total hospitality expenses	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	
Notes				
* Third parties include people and organisations external to the public service or statutory Crown entities.				
** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

Chief Executive Expense Disclosure

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All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
31 July 2022	\$95.45	Phone and data	Phone and Data	Kelburn, Wellington
31 August 2022	\$95.65	Phone and data	Phone and Data	Kelburn, Wellington
30 September 2022	\$95.65	Phone and data	Phone and Data	Kelburn, Wellington
31 October 2022	\$95.45	Phone and data	Phone and Data	Kelburn, Wellington
30 November 2022	\$95.65	Phone and data	Phone and Data	Kelburn, Wellington
31 December 2022	\$95.65	Phone and data	Phone and Data	Kelburn, Wellington
31 January 2023	\$112.67	Phone and data	Phone and Data	Kelburn, Wellington
5 February 2023	\$1,800.00	Coaching fee - Leadership Matters Limited - Denise Church (021 222 6800)	Professional Development	Kelburn, Wellington
28 February 2023	\$113.16	Phone and data	Phone and Data	Kelburn, Wellington
31 March 2023	\$136.15	Phone and data	Phone and Data	Kelburn, Wellington
30 April 2023	\$112.67	Phone and data	Phone and Data	Kelburn, Wellington
31 May 2023	\$112.86	Phone and Data	Phone and Data	Kelburn, Wellington
6 June 2023	\$675.00	Coaching fee - Leadership Matters Limited - Denise Church (021 222 6800)	Professional Development	Kelburn, Wellington
30 June 2023	\$113.16	Phone and Data	Phone and Data	Kelburn, Wellington

Total other expenses	\$3,749.17	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes

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 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.
 Total cost will appear automatically once you put information in rows above.
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Chief Executive Gifts and Benefits Disclosure

Organisation Name	Te Puni Kōkiri
Chief Executive	Dave Samuels
Disclosure period start	1 July 2022
Disclosure period end	30 June 2023
GST on values	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
6 July 2022	Decorative pen	Accepted	Minister Muliava - Delegation from New Caledonia	Under \$100	Under \$50
21 October 2022	Harakeke Hat	Accepted	Te Arawa River Iwi Trust	Under \$100	
21 October 2022	Woven mat	Accepted	Te Arawa River Iwi Trust	Under \$100	
9 November 2022	Hand-made manaia	Accepted	Department of Corrections	Under \$100	Under \$50
16 December 2022	Invitation/ticket to Te Matatini 2023 Chairmans Lounge	Declined	Selwyn Parata Chairman of Te Matatini	\$100 - \$500	

Total count of gift/benefit entries:	Offered	5	Check - there are no hidden rows with data	Check - each entry provides sufficient information
	Accepted	4		
	Declined	1		

Notes

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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.

Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).

Include gifts and benefits that are declined.

Number of gifts/benefits will update automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).