

# Progressive procurement: Capturing new Māori business suppliers

A unique identifier for Māori businesses\* has been created by Te Puni Kōkiri to ensure new suppliers are captured in our Financial Management Information System (FMIS) for accurate reporting.

From 1 July 2021 all mandated government agencies must start reporting on the 5% target of their contracts being awarded to Māori businesses annually as part of the progressive procurement

policy. Te Puni Kōkiri is also considering how we match our current and new suppliers' data to the New Zealand Business Number (NZBN) Māori identifier database, that launched in May 2021.

The process below has been incorporated into our existing process for paying invoices to capture Māori businesses. A similar approach is recommended if you are considering how to capture this data.


## Māori business identifier process:

To enable Te Puni Kōkiri to capture and report on correct data, a unique Māori identifier will be added to our FMIS. All new suppliers will be classified as a Māori business\* if they meet the progressive procurement policy criteria.


Unique identifiers will be added to all Māori suppliers over time to ensure all current suppliers of goods and services are captured. This will be done for both departmental and non-departmental spend.

\*The progressive procurement policy **defines a Māori business** as a registered business with a minimum 50 percent Māori ownership or a Māori Authority (as classified by the Inland Revenue Department).

## The steps are:

- 

Administrators (or staff or managers purchasing) engage with suppliers to identify whether they are a Māori business.\*
- 

Staff advise if a supplier is a Māori business when submitting a payment request via email to [invoices@tpk.govt.nz](mailto:invoices@tpk.govt.nz).
- 

All Māori Businesses will be captured on the supplier database using a unique identifier in the finance system.
- 

Payment process followed according to our normal business process.
- 

Systems accountant generates a report of the total number of Māori businesses and payments made. Then provides to Te Kupenga Hao Pāuaua Project Team according to agreed progressive procurement reporting timeframes (monthly/quarterly/annually).
- 

Te Kupenga Hao Pāuaua Project Team provide reporting and analysis internally and externally as required.